

Minutes of an Ordinary Meeting
held in the Back Room of the Village Hall
at 7.30 pm on Tuesday, 18th June, 2002

Present: Cllr Purllant - Chairman;
Cllr Hickling,
Cllr Poole,
the Clerk,

but no Members of the Public.

The Chairman declared the Meeting open at 7.32 pm.

1. Apologies for absence:

Apologies had been received from Cllr Franklin.

2. Minutes of the previous Ordinary Meeting:

A Draft had been circulated and posted prior to the Meeting. The Meeting was agreed that these Minutes - as presented - be accepted as a record of the proceedings. The Record Copy of the Minutes was then signed by the Chairman.

3. Planning:

3.01 Village envelope (714): the Clerk stated that there is nothing further to report.

3.02 12 Tucker's Nook - extensions to front and rear: after study of the application documents, the Meeting was agreed that the application shall not be opposed, but that Peterborough City Council (PCC) shall be asked to take into account the views of neighbours. The Clerk was instructed to forward this formal Comment to PCC.

4. Matters arising from the previous Ordinary Meeting:

4.01 Archives (713): the Chairman stated that the Treasurer of the Maxey Community Association (MCA) and himself had installed the maps in the Village Hall, and that the maps had been unveiled by the Deputy Mayor and Mayoress at the Golden Jubilee Celebration Day.

4.02 Narrowing of the High Street (713): the Clerk reported on a conversation with PCC, to the effect that the Contractor expected the signs to be delivered within a week, and that construction should start within two weeks.

4.03 Speeding on the High Street (713): as item 4.02 above.

4.04 High Street/King Street junction (713): as item 4.02 above. The Clerk stated that he had not pursued the issue of the hedging.

4.05 Village Sign (713): the Meeting noted that there has been no action towards the rehabilitation of the Sign.

4.06 Vehicle-speeds in the garage/nursery area (713):

4.06.01 West End Road/Tucker's Nook junction: as Item 4.02 above.

- 4.06.02 West End Road: this matter has been deferred pending a full complement of Parish Councillors.
- 4.07 Bus timetables (713): the Clerk stated that he had placed a copy of the current timetable on both notice-boards.
- 4.08 Police notice-board (713): the Clerk stated that there is nothing further to report.
- 4.09 Periodic Electoral Review (713): the Clerk stated that there is nothing further to report.
- 4.10 Code of conduct (713): the Clerk confirmed that the PCC guide to the new Code of Conduct had been copied to all Councillors.
- 4.11 Maxey and Deeping Gate War Memorial (713): the Clerk reported that he had contacted the craftsman as instructed, but that the craftsman had declined the invitation to tender. The Meeting was agreed that Messrs Bowman's quotation of £1370 + VAT for a complete rehabilitation shall be accepted, and the Clerk was instructed to request Messrs Bowman to proceed forthwith.
- 4.12 Millennium Avenue (713): this matter has been deferred pending a full complement of Parish Councillors.
- 4.13 Equipment for The Park (712): this matter has been deferred pending a full complement of Parish Councillors.
- 4.14 Scrubland at Blind Lane (712): the Clerk stated that there is nothing further to report.
- 4.15 Trees on Castle End Road (712): the Meeting noted that the trees have been trimmed to a high standard.
- 4.16 Election of Parish Councillors (712): the Clerk stated that a notice had been posted on the two notice-boards, and a copy forwarded to the Webmaster. The Meeting noted that there has been no response, so a 'flyer' was drafted for a 'leaflet-drop' to all households in the Parish. The Clerk stated that if a full complement of Councillors cannot be found by 02 jul 02, PCC will be empowered to select people (probably District Councillors and/or Council Officers) to serve as Councillors for Maxey Parish.
- 4.17 Standards committee - vacancy for a representative (712): the Meeting agreed that this matter shall not be pursued.
- 4.18 Rural Transport - notice of an audit roadshow (712): the Clerk stated that the information requested had been received and posted. Visits to Maxey will be from 5.30 - 8 pm on 30 jul 02 and on 06 aug 02.
- 4.19 HM Golden Jubilee (712): the Clerk stated that MCA has been advised of the change of status of the £250, from 'pump-primer' to grant. The Clerk tabled a letter of appreciation from MCA for the £250.
- 4.20 East Anglian Air Ambulance - appeal for funds (711): the Clerk stated that he had forwarded MPC's decline to contribute.
- 4.21 Arthur Mellows Village College - pool appeal (711): the Meeting was agreed that forwarding the cheque should await the formalisation of the new Mandate.

4.22 Hegarty & Co - transfer of licence (711): the Clerk stated that he had advised the solicitors that MPC shall not oppose the application, and that no representations have been received.

4.23 Health & Safety Executive (HSE) - fairground events (711): the Meeting was agreed that as MPC owned no property, it believes that it is not necessary for MPC to be made aware of any such events, and the Clerk was instructed to forward this Comment accordingly.

4.24 New model standing-orders (711): the Clerk stated that he hoped to be able to have a sight of this document *via* the library service.

4.25 New 'taxibus' service (711): the Clerk stated that the information requested had been received and posted.

4.26 ACRE - details of membership (711): the Meeting agreed that this matter shall not be pursued.

4.27 Proposed new mobile-library routes (711): the Clerk stated that MPC's Comment has been forwarded to PCC.

4.28 Regionalisation (710): this matter has been deferred pending a full complement of Parish Councillors.

4.29 Race-relations (710): this matter has been deferred pending a full complement of Parish Councillors.

4.30 Survey of gas-network (710): the Meeting was agreed that this survey shall be completed by the Clerk.

4.31 Bus-shelter (709): the Clerk stated that he written and asked PCC to repair the roof; no reply has yet been received.

4.32 Seat by the Church (709): the Clerk stated that he written and asked PCC to replace the seat; no reply has yet been received.

4.33 Retiring Councillors (709): the Clerk tabled a copy of the letter that he had sent to all retiring Parish Councillors. The Meeting endorsed the letter.

4.34 Maintenance of 'The Jitty' (712): the Clerk stated that there is nothing further to report.

5. Correspondence:

5.01 The following items were discussed at the Meeting:

5.01.01 Health 2002 - Community Regeneration event: the Clerk stated that he had nominated Parish Councillors and himself for an invitation to this event.

5.01.02 Speeding - information from PC McCallum: the Clerk tabled a letter regarding a scheme being pioneered in Foxton, whereby Parishioners are being trained to use 'speed-cameras'.

5.01.03 Local transport news - newsletters from the City Council: the Clerk stated that the documents are on circulation, and that a formal Comment has been requested.

5.01.04 Allegations of misconduct - consultation: the Clerk stated that the document is on circulation, and that a formal Comment has been requested.

5.02 The following items received were available at the Meeting and will be subsequently circulated around all Councillors, except where an asterisk shows that the item has been retained by the Clerk for reference:

- 5.02.01 Ethics - minutes and agenda of PCC meetings;
- 5.02.02 Financial service - latest bank organisation *;
- 5.02.03 Planning applications - weekly list from PCC;
- 5.02.04 Map of city centre - City Centre Forum production;
- 5.02.05 Ethics - deadlines *;
- 5.02.06 Ethics - guidance copied to all Councillors;
- 5.02.07 Audit - statement of responsibilities *;
- 5.02.08 Parish Council liaison - agenda and minutes;
- 5.02.09 Ancient woodland - Forestry Commission project news;
- 5.02.10 Means of contact - PC McCallum;
- 5.02.11 Thorpe Hall - event poster displayed;
- 5.02.12 Free banking - non-applicable commercial offer;
- 5.02.13 Vital villages - training programme;
- 5.02.14 Vital villages - progress update;
- 5.02.15 Crime and Disorder Act 1998 - guidance;

6. Financial:

6.01 Current account (710): the current Statement 189 dated 30 may 02 shows a Credit Balance of £2947.10, exclusive of £1500.00 transferred to the Reserve Account by letter of 18 jun 02.

6.02 Reserve account (710): the (still) current Statement 041 dated 22 apr 02 shows a Credit Balance of £5512.85, exclusive of £1500.00 transferred from the Current Account by letter of 18 jun 02.

6.03 Statement of Inc and Exp 02/02 (710): the Report dated 18 jun 02 shows an Excess of Income over Expenditure of £1892.14; the Report is on circulation.

6.04 Budget control: the Report dated 18 jun 02 shows the Budget to be neither in surplus nor in deficit; the Report is on circulation.

6.05 Audit 2001/02 (710): Councillors stated that they were still studying the documents. The Clerk tabled an Audit Commission 'Statement of responsibilities' which he is still studying.

6.06 Budget 2002/3 (710): the Clerk confirmed that Version 3 for £7074.17 and supporting notes is on circulation for Comment.

6.07 Subscription to Cambridgeshire Association of Local Councils (CALC) (710): cheque 000.282 dated 23 apr 02 for £136.20 in favour of CALC for subscription for 2002/3 was signed.

6.08 Grasscutting:

6.08.01 Apr 02 cut (709): cheque 000.286 for £83.24 in favour of the Clerk against invoice 56 for grasscutting was drawn and signed.

6.08.02 May 02 cut: cheque 000.285 for £83.24 in favour of MG Landscapes against invoice 71 for grasscutting was drawn and signed.

6.09 HM Inspector of Taxes - employee pay-deductions (711): the Clerk stated that he had written to HM Inspector to request that the *status quo* be maintained.

6.10 Mandates: the Meeting was agreed that NatWest Bank shall be authorised to accept instructions in the name of Maxey Parish Council from the Clerk (Alan Smalldridge) upon his sole signature for all account(s) transactions excepting the power to sign cheques.

6.11 Village Hall extension - number 2 account (701):

6.11.01 The Clerk tabled a letter from MCA expressing its appreciation of MPC's efforts in successfully reclaiming the VAT paid for the recent extension to the Village Hall.

6.11.02 The current Statement 25 dated 30 may 02 shows a Nil Balance. The Clerk stated that he had requested NatWest Bank to close the account.

6.12 Annual accounts 2001/2: the Clerk confirmed that a copy of the Accounts is on circulation for discussion at the next Meeting.

6.13 Clerk's salary (701): cheque 000.284 for £162.50 in favour of the Clerk for salary for 01 mar 02 to 31 may 02 was drawn and signed.

6.14 Arthur Mellows Village College (717): cheque 000.287 for £50.00 in favour of the College for pool-funds was drawn and signed.

7. Other matters at the Chairman's discretion:

No matters were raised.

8. Public Comment:

No member of the public was present.

9. Date, time and venue for the next Meeting:

It was agreed that the next Ordinary Meeting would be held in the Back Room of the Village Hall at 7.30 pm on Tuesday, 23rd July, 2002.

There being no further Business,
the Chairman thanked everyone for their attendance,
and declared the Meeting closed at 9.06 pm.

The above Minutes were approved by the Parish Council
at its Ordinary Meeting of the 23rd July 2002
as being a true Record of the Proceedings
and the original was duly signed by the Chairman of the Meeting
Cllr T Purllant.