

Minutes of an Ordinary Meeting
held in the Back Room of the Village Hall
immediately following the Annual Meeting
on Tuesday, 20th May, 2003

Present: Cllr Purllant (Chairman),
Cllr Bagworth,
Cllr Hickling,
Cllr Perkins,
Cllr Poole,
the Clerk,

but no Member of the Public.

The Clerk declared the Annual General Meeting open at 7.43 pm.

1. Apologies for absence:

Apologies had been received from Cllrs Franklin and Johnson.

2. Elections:

2.01 Chairman: it was proposed by Cllr Purllant and seconded by Cllr Perkins that Cllr Hickling shall be elected Chairman; carried. Cllr Hickling then signed his Declaration of Acceptance of Office and took control of the Meeting with thanks for Cllr Purllant for his time and effort as the immediate-past Chairman.

2.02 Vice-chairman: the Meeting was agreed that the filling of this position shall be deferred.

3. Minutes of the previous Ordinary Meeting:

A Draft had been copied to all Councillors and had been displayed prior to this Meeting. The Meeting was agreed that the Minutes shall be adopted as presented and the Record Copy was signed by the Chairman.

4. Planning:

4.01 Local Plan (760): the Clerk tabled a letter from Peterborough City Council (PCC) which stated that the Inspector is likely to close the Inquiry on 19 jun 03.

4.02 2 Woodgate Lane - first-floor and ground-floor extensions (759): the Clerk stated that this Application was referred to Committee but no Decision Letter has yet been received.

4.03 41 West End Road - extension to form study (759): the Clerk stated that formal Comment has been passed to PCC and has been acknowledged.

4.04 Lolham Hall, King Street - conversion of barns into residences (759): the Clerk stated that no Decision Letter has yet been received.

4.05 1 Perkins Lane - conservatory at rear (759): the Clerk stated that the Application has been granted.

4.06 34 West End Road - two-storey rear-extension (759): the Clerk stated that the consensus of opinion gained from the Comment Sheet was that the that the Application shall not be opposed, but that PCC shall be asked to respect opinions of other respondents. The Clerk stated that this Comment

has been passed to Peterborough City Council (PCC) and has been acknowledged. The Meeting endorsed these actions

4.07 1 Perkins Lane - extension to garage-roof: following study of the documents, the Meeting was agreed that the Application shall not be opposed, but PCC shall be requested to take account of views of Objectors and to ensure that Neighbours have been made aware of the Application. The Clerk was instructed to forward this Comment to PCC.

4.08 19 High Street - tree-work: following study of the documents, the Meeting was agreed that the Application shall not be opposed, but PCC shall be requested to take account of views of Objectors and to ensure that Neighbours have been made aware of the Application. The Clerk was instructed to forward this Comment to PCC.

4.09 4 The Retreat - extension to side and rear: following study of the documents, the Meeting was agreed that the Application shall not be opposed, but PCC shall be requested to take account of views of Objectors and to ensure that Neighbours have been made aware of the Application. The Clerk was instructed to forward this Comment to PCC.

4.10 Planning Applications: the Clerk drew the attention of the Meeting to advice from the Cambridgeshire Association of Local Councils (CALC) to the effect that all Planning Applications must be considered at a properly-constituted Public Meeting. The Clerk was instructed to seek more information and guidance on this advice, but in the short-term he shall request PCC to defer the Decision-date until a formal response to an Application can be formulated at a scheduled Ordinary Meeting.

5. Matters arising from the previous Ordinary Meeting:

5.01 Narrowing of the High Street (759): the Clerk tabled a letter from PCC, which contained results of a traffic-count and -speed survey at this Site. The letter further stated that the results of the surveys did not necessitate any further action, and Staff sickness has precluded further consideration of the Site. The Site was also inspected with PCC Officers on the 'Walkabout'. The Clerk was instructed to write to PCC

- a) to suggest that the 85th-percentile speed of 35 mph is too high,
- b) to request a re-assessment of the Site using an 85th-percentile speed of 18 mph,
- c) to advise that the east-sign is still unlit,
- d) to request that the east-sign itself should be changed to the more-easily recognised 'give-way' type,
- e) to request the installation of a lit appropriate-hazard sign on the High Street to the east of the Site and
- f) to extend by a significant amount the cross-hatching to the west of the Site.

5.02 High Street/King Street junction (759): the Clerk tabled a letter from PCC, which stated that all agreed Work has now been completed at the junction, but further stated that additional Work will be considered. The Clerk was instructed to write to PCC and request that

- a) the existing 'give-way' sign be replaced by a 'yellow-backed' sign and
- b) a further 'T-junction' sign be installed on the High Street.

5.03 Blind Lane Site (759): on the 'Walkabout', Cllr Franklin was exhorted to press Planning Control for a response.

5.04 Parish Review (758): the Clerk was instructed to write to PCC to express support for the 'Draft recommendations for change'. The Clerk tabled a copy of a letter written by a Deeping Gate Parishioner to PCC to express - with many other Parishioners - support for the change. The Clerk was instructed to write to the Parishioner to thank him for his time and efforts in this matter.

5.05 Polling District Review (758): the Clerk was instructed to write to PCC to express support for the 'Draft recommendations for change'.

5.06 Vacancy for a Clerk (758): the Chairman stated that the filling of the Post was proceeding well.

5.07 Pot-holes (758): the Clerk was instructed to write to PCC to advise it that the unmended small holes have now developed into holes hazardous to road-users, and to request that the policy on mending small pot-holes shall be reviewed. Some pot-holes were inspected with PCC Officers on the 'Walkabout'.

5.08 Street name-plate - Castle End Road (758): the Clerk stated that he had not pursued this matter.

5.09 Street name-plate - Mill Road (758): the Clerk stated that he had not pursued this matter.

5.10 Village hall direction sign on Castle End Road (758): the Clerk stated that he had not pursued this matter.

5.11 Village Hall insurance (758): on behalf of the Maxey Community Association (MCA) Cllr Bagworth stated that any support by MPC shall be appreciated, as insurance costs and exclusions were mounting which might lead to curtailed activities. The Clerk was instructed to prepare a Draft Budget to show the short- and long-term implications of some MPC support to the MCA.

5.12 Junction of High Street and Blind Lane (758): the area was inspected with PCC Officers on the 'Walkabout', who stated that PCC shall take the perceived offender to task, as the material has - in effect - been dumped on Public Land.

5.13 Parish plans: the Clerk was instructed to obtain another copy of this 'Countryside Agency' publication.

5.14 Adopt-a-bank scheme (757): the Meeting felt that there was nowhere suitable within the village for such a facility. The Clerk suggested that perhaps an area within the Tarmac quarry-entrance could be altered to accommodate the facility, and the Local Liaison Committee (LLC) representatives agreed to put the idea to Tarmac at the next meeting of the LLC.

5.01.07 Appeal - EACH children's hospice: the Meeting was agreed that this appeal shall not be supported, and the Clerk was instructed to advise the Charity accordingly.

6. Correspondence:

6.01 The following items were discussed at the Meeting as follows:

6.01.01 Future elections: the Clerk tabled a letter from PCC advising of a national Government decision to defer any Election due in May 2004 until June 2004. Cllr Poole noted that, should the Maxey/Deeping Gate parish boundaries change as a result of the Parish Review, the current Councillors for Maxey Parish will serve until May 2006 rather than until 2004.

6.01.02 Appeal - Winged Fellowship Trust: the Meeting was agreed that this appeal shall not be supported, and the Clerk was instructed to advise the Charity accordingly.

6.01.03 Appeal - Arthur Mellows Village College (AMVC): the Meeting was agreed that this Appeal shall be met to the extent of £50 (see also 7.12 below).

6.01.04 'Walkabout': the Clerk tabled a letter from Cllr Franklin, thanking the Chairman and Cllr Hickling for their contribution to the event, and further advising that the next 'walkabout' shall be held in November, 2003. The Clerk was instructed to write to Cllr Franklin to thank him for his continued interest in the concerns of Maxey Councillors and Residents.

6.02 Other items not necessitating a response have been received, have been circulated around all Councillors and may be raised at the Meeting under item 8.

6.03 The Clerk stated that papers relating to the closure of Lolham level-crossing, and of the closure of Mill Road and Maxey Road, have been put on display as requested.

7. Financial:

7.01 Current account (757): the (still) current Statement 197 dated 10 apr 03 shows a Credit Balance of £85.30.

7.02 Reserve account (757): the (still) current Statement 046 dated 10 apr 03 shows a Credit Balance of £4696.80.

7.03 Statement of Inc and Exp 03/04 (757): the Report dated 20 may 03 shows an Excess of Income over Expenditure of £2158.40; the Report is on circulation.

7.04 Budget control 03/04: the Report dated 20 may 03 shows that the Budget is in neither surplus nor deficit; the Report is on circulation;

7.05 Audit 2002/3:

7.05.01 External Audit (756): the Clerk stated that the statutory posting of Notices relevant to the Audit are now on display and the External Auditor has been duly informed. The Clerk further stated that he has re-arranged the Date of Audit from 01 jul 03 to 01 aug 03 to facilitate the changeover of Clerks.

7.05.02 Internal Audit (752): the Clerk stated that CALC has issued a Model Letter of Agreement relating to the duties, powers and responsibilities of an Internal Auditor, and the meeting was agreed that this Model shall be used in the process of appointment of an Internal Auditor.

7.06 Mandates (756): the Clerk stated that some New Party Identification Details have not yet been returned.

7.07 Subscription to CALC (756): the Clerk stated that cheque 000.311 had been cancelled, as the relevant Invoice cannot be settled until a Chairman for MPC for 2003/4 has been properly elected. Cheque 000.313 for £150.10 in favour of CALC against the Invoice dated 29 jan 03 for Affiliation for 2003/4 was drawn and signed.

7.08 Appeal - Sunflower Seed Pre-school (756): the Clerk stated that the cheque has been sent but no acknowledgement has yet been received.

7.09 Budget 03/04 (752): version 2 at £4463.14 stands.

7.10 Precept 03/04 (741): the Clerk stated that a cheque for £2521.00 has been received from PCC - being £1921.00 PCC Allowance and £600.00 MPC Precept - and has been paid into the Current Account by Credit 100.164.

7.11 Clerk's salary (747): cheque 000.314 for £162.50 in favour of the Clerk for Salary for the period 01 mar 03 to 31 may 03 was drawn and signed.

7.12 Appeal - AMVC (see also 6.01.03): cheque 000.315 for £50.00 in favour of AMVC against a Letter of Appeal dated 14 may 03 for £50.00 was drawn and signed.

8. Other matters at the Chairman's discretion:

8.01 MPC old paperwork: the Meeting was agreed that the Clerk is empowered to destroy any old documents more than 12 months old saving those which have to be retained by Statute.

8.02 Ordinary Meetings: the Meeting was agreed that an Ordinary Meeting shall be held in the Back Room of the Village Hall at 7.30 pm on the fourth Tuesday of each month excepting May, August and December. It was further agreed that an Annual Meeting and an Annual General Meeting shall be held at a similar date and time in May. The Clerk was instructed to arrange room-bookings for 24 jun 03, 22 jul 03, 23 sep 03, 28 oct 03, 25 nov 03, 27 jan 04, 24 feb 04, 23 mar 04, 27 apr 04 and 25 may 04.

8.03 School Lane - rebuild eastern-verge (680): this matter was discussed with PCC Officers on the 'Walkabout', who suggested that a scheme should perhaps include a Footway, as well as kerbing. The Meeting was agreed that the 'urbanising' aspect of this proposal versus the 'safety' aspect shall be discussed at a future Ordinary Meeting.

8.04 Liaison between MPC and MCA: the Meeting was agreed that Cllr Bagworth - rather than the Chairman as previously agreed - shall be the MPC Representative for the MCA.

8.05 Copy for 'Newsletter': the Meeting was agreed that the Chairman and Cllr Purllant shall produce a general overview of village concerns.

8.06 'Kill-your-speed' sign: on the 'Walkabout', PCC Officers agreed to arrange for the re-mounting of the sign damaged recently in a traffic-incident.

8.07 Footway on the High Street at Torpel Way (740): the Site was inspected on the 'Walkabout'; Councillors and Officers present agreed that the replacement of the steeply-angled grass-verge with a solid-structure would cause problems and it was agreed that the *status quo* shall be maintained.

8.08 Footway School Lane to Castle End Road (740): the need for maintenance was drawn to the attention of PCC Officers on the 'Walkabout' but no-one present knew the conclusions drawn by the Officers.

9. Public Comment:

There was no Member of the Public present.

10. Date, time and venue for the next Ordinary Meeting:

The Meeting was agreed that this shall be held in the Back Room of the Village Hall at 7.30 pm on Tuesday, 24th June, 2003.

There being no further Business,
the Chairman thanked everyone for their attendance,
and declared the Meeting closed at 9.35 pm.

Following the Meeting, on behalf of present and past Councillors, the Chairman presented the retiring Clerk with an engraved 'Silver Salver' 'in recognition of dedicated and excellent service' to 'Maxey Parish Council 1996 - 2003'. Expressing the utmost surprise but pleasure, the retiring Clerk thanked the Chairman and, through him, all who had contributed to a most welcome memento of his service.

Forward Agenda:

Kill-your-speed signs (...): move to other end of High Street?
Footway School Lane - Castle End Road (740): walkabout
Village hall signs - PCC account (713): a/w PCC invoice
National training strategy (748): a/w appointment of new Clerk
Water-table (753): a/w information from Tarmac
Village Hall direction sign on Castle End Road (751): a/w PCC to move
Village sign (754): a/w Craftsman's action