

Minutes of an Ordinary Meeting  
held in the Back Room of the Village Hall  
at 7.30 pm on Tuesday, 24th June, 2003

Present: Cllr Hickling (Chairman),  
Cllr Bagworth,  
Cllr Johnson,  
Cllr Perkins,  
Cllr Poole,  
Cllr Purlant,  
the Clerk,  
and no Members of the Public.

The Clerk declared the Ordinary Meeting open at 7.35 pm.

1. Apologies for absence:  
None

2. Elections:

2.01 Vice-chairman: Councillor Johnson was elected to the position

3. Minutes of the previous Ordinary Meeting:

A Draft had been copied to all Councillors and had been displayed prior to this Meeting. The Meeting was agreed that subject to the amendment of the title and one further amendment the Minutes shall be adopted as presented and the Record Copy was signed by the Chairman.

4. Planning:

4.01 Local Plan (767):  
No further correspondence

4.02 2 Woodgate Lane – first-floor and ground-floor extensions (767):  
Waiting decision from City Council.

4.03 41 West End Road – extension to form study (767):  
Waiting decision from City Council

4.04 Lolham Hall, King Street – conversion of barns into residences (767):  
Waiting decision from City Council

4.05 34 West End Road – two-storey rear-extension (766):  
Waiting decision from City Council

4.06 1 Perkins Lane – extension to garage-roof (766):  
Waiting decision from City Council

4.07 19 High Street – tree-work (766):  
Waiting decision from City Council

4.08 4 The Retreat – extension to side and rear (766):  
Waiting decision from City Council

4.09 Planning Applications (766):  
The Clerk reported that the time allowed for consultation was 21 days and that this will cause problems in some cases when an application is received immediately after meetings. The Clerk was instructed to ask for a time extension where necessary

4.10 Nursery – West End Road – continued use of Elliot building:  
The meeting was agreed that the application shall not be opposed and the clerk was instructed to forward this comment to the PCC asking them to take account of objectors and to ensure that neighbours have been made aware of the application.  
The chairman reported that he had discussed the question of traffic calming with owners.

4.11 61 High Street – re-roof corn-store:

The meeting was agreed that the application shall not be opposed and the clerk was instructed to forward this comment to the PCC asking them to take account of objectors and to ensure that neighbours have been made aware of the application

4.12 6 Barn Close – 2-storey rear extension:

The meeting was agreed that the application shall not be opposed and the clerk was instructed to forward this comment to the PCC asking them to take account of objectors and to ensure that neighbours have been made aware of the application

4.13 32 West End Road –Conservatory and Shed.

The meeting was agreed that the application shall not be opposed provided that the shed is for domestic purposes only and the clerk was instructed to forward this comment to the PCC asking them to take account of objectors and to ensure that neighbours have been made aware of the application

4.14 23 West End Road- Formation of new access, extension to stable and change of use from agricultural to equestrian.

The clerk was instructed to request a site visit in conjunction with the PCC. The subject to be discussed further at the next meeting.

It was agreed that in future all applications that have been passed by the council with no objections and for which no communication on a decision has been received will be set out on a summary sheet and will be circulated to members prior to the meeting and will be taken as a single agenda item.

5. Matters arising from the previous Ordinary Meeting:

5.01 Narrowing of the High Street (766)

Letter sent (28/5/03) as agreed, waiting reply.

5.02 High Street/King Street junction (766)

Letter sent(24/5/03) as agreed, waiting reply.

5.03 Blind Lane Site (765)The information requested by the PCC has been supplied. Councillor Franklin had also requested further details and the clerk reported that this had been supplied(11/6/03).

5.04 Parish Review (765):The council has been advised that the matter was now in the hands of the Council Working Group and a decision is awaited.

5.05 Polling District Review (765):

The council has also been advised that the matter was now in the hands of the Council Working Group and a decision is awaited.

5.06 Pot-holes (765):

Letter sent(27/5/03) as agreed, awaiting a reply.

5.07 Street name-plate – Castle End Road (765):

The clerk reported that he had discussed the sign with the PCC and that they agreed to a repair.

5.08 Street name-plate – Mill Road (765):

The clerk reported that he had discussed the sign with the PCC and that they would consider the replacement of the sign.

5.09 Village hall direction sign on Castle End Road (765):

The clerk was instructed to pursue this matter.

5.10 Village Hall insurance (765):

Following discussion the clerk was instructed to further investigate this subject in conjunction with Councillor Bagworth.

5.11 Junction of High Street and Blind Lane (765):

The clerk was instructed to write to the PCC requesting that the rubbish be cleared.

5.12 Parish plans (765):

Communication received from the Countryside Agency. This to go on circulation.

5.13 Appeal – EACH children's hospice (765)  
Letter sent as agreed.

5.14 Appeal – Winged Fellowship Trust (764)  
Letter sent as agreed.

5.15 'Walkabout' (764)  
Nothing further to report.

5.16 School Lane – rebuild eastern-verge (763)  
It was agreed that members will make a visit to the site before further discussion.

5.17 Copy for 'Newsletter' (763)

The chairman reported that he had provided copy for the next edition of the newsletter.

5.18 'Kill-your-speed' sign (762)

The clerk was instructed to request an urgent repair to the sign.

5.19 Footway School Lane to Castle End Road (740):  
The clerk was instructed to write to the PCC requesting repairs to the "clapper gate" opposite School Close.

5.20 Grass-cutting (759) -The meeting was generally satisfied with the grass cutting except for the entrances to the village. The clerk was instructed to write to request that these areas be added to the schedule.

5.21 Litter-bin adjacent to the bus-shelter (751) -Work complete

## 6. Correspondence:

6.01 The following items were discussed at the Meeting as follows:

6.01.01- Clerk Training. It was agreed that the clerk should go on the training course and the cost (£50) was accepted.

6.01.02 –Fix it Van. The current schedule has been received. The clerk was instructed to display the notice. He was also instructed to obtain details of the terms of reference for the van.

6.01.03 – Letter from Alan Smallbridge. The letter thanked the council for the gift presented to Alan at the end of his term of office.

## 7. Financial:

7.01 Current account (764): The account has a Credit Balance of £2193

7.02 Reserve account (764): The account has a Credit Balance of £4696

7.03 Statement of Inc and Exp 03/04 (764): A draft report was circulated that showed no change from the previous meeting.

7.04 Budget control (764): No budget statement was presented.  
A set of draft sheets showing the financial details was discussed.

7.05 Audit 2002/3:

7.05.01 External Audit (764):  
The clerk stated that the papers relating to the audit were on circulation.

7.05.02 Internal Audit (763):  
The previous clerk has made arrangements for the Internal Audit

7.06 Mandates (763):  
The clerk was instructed to finalise the mandates prior to the possible change of Bankers.

7.07 Subscription to CALC (764):  
The subscription has been paid.

7.08 Budget 03/04 (763):

7.08.01 Version 2 at £4463.14 stands.

It was agreed that in future the clerk will set out the financial details on a summary sheet and that these will be circulated to the members prior to the meeting and will be taken as a single item.

8. Other matters at the Chairman's discretion:

8.01 Village Hall Alterations. Councillor Bagworth informed the council that plans were being drawn up for alterations to the Village Hall.

8.02 Electrical Equipment. It was agreed that the one item of electrical equipment i.e. the copier should be tested annually. It was also agreed that this should be done in conjunction with the inspection of the equipment at the Village Hall.

8.03 PPG Councillor Purlant reported that he had attended the recent Wine and Buffet evening along with 35 others.

8.04 Neighbourhood Watch. The Chairman reported that he had had discussions with coordinator for Maxey and that both had felt that the scheme needs a higher profile. The chairman agreed to pursue this matter further and report back to the next meeting.

10. Date, time and venue for the next Ordinary Meeting:

The Meeting was agreed that this shall be held in the Back Room of the Village Hall at 7.30 pm on Tuesday, 22nd July, 2003.

There being no further Business,  
the Chairman thanked everyone for their attendance,  
and declared the Meeting closed at 9.49pm.